**LEICESTERSHIRE SOCIETY OF RUGBY UNION REFEREES EXPENSES CLAIM FORM FOR INTERNAL APPOINTMENTS**

To be completed, signed and returned to Nick Lacey, Old Hall Barn, Leyburn Road, Kettlewell, Skipton,

 BD23 5RN - Telephone 07973849490 - within 7 days of the end of the month.

If claims are not received within this period, it will be assumed that no claim will be made.

**CLAIM FOR EXPENSES INCURRED DURING MONTH**

 Date Home Team Away Team Mileage

Name

Address

Total Mileage

Signed

Notes:- Referees should claim mileage expenses @ 40p per mile. If the referee lives outside the County then the mileage should be claimed from the County border.

 All claims for Saturday, Mid-week and Sunday matches should also be made on this form.

 This form should not be used for claiming expenses for exchange matches - a separate form is available for these matches.

 Please advise immediately of any changes to address, postcode, telephone number or email address.